

## 2011 Audio-Visual Schedule of Fees

EVENT/DATE:				
	Pricing Details	Checklist	Cost	Notes
Sound System Tech.-Event	\$50/hr. (3 hr. minimum)	Y or N		
Sound System Tech.-Rehearsal	\$50/hr. (3 hr. minimum)	Y or N		
Live Streaming*	\$200 per streamed event	Y or N		<i>*minimum of 3 weeks notice required</i>
Unedited DVD	\$15 each	Y or N		
Simple Edited DVD	\$375	Y or N		Includes 10 CDs, \$10 each after 10
		<b>TOTAL COST</b>	<b>\$0</b>	
<b>DETAILED DESCRIPTION OF AUDIO-VISUAL NEEDS (to be completed by individual/group requesting facility):</b> <i>(A written description may be attached to this form.)</i>				
<b>Approval:</b>				
Event Representative			MPC Representative	

- 1) It is **MANDATORY** that a MPC Audio-visual Technician must be present at all functions, including rehearsals. No outside organization is allowed to use facilities without MPC representation present.
- 2) Outside organizaitons will be held liable for full replacement costs of any broken or missing equipment.
- 3) A detailed request for audio-visual services must be provided, in writing, to MPC in order to be considered for approval.
- 4) By signing above, Event contact person agrees to these requirements for the event. Any changes to the requirements will involve a change in pricing.

**Questions? Call 2213-5222 for more information.**