

Moorings Presbyterian Church - Schedule of Fees for Catered Dinners or Receptions in Moss Hall

	Members	Non-Members	Important Notes
Security Deposit*	Contact Church Office	\$500	Your event date will not be entered on the MPC calendar until security deposit is received. Fully refundable upon event completion, assuming no damages are incurred.
TOTAL SECURITY DEPOSIT		\$500	

Catered Dinner/Reception Pricing			
Entire hall	Contact Church Office	\$1,500	Price is for entire hall, regardless of group size. Cost includes chair and table rental.
Set-Up/Break-Down	Contact Church Office	\$200	Includes table(s), chair(s), and dance floor set-up.
Dance Floor Rental	Contact Church Office	\$300	
Cleaning Crew*	Contact Church Office	\$300	Cleaning and breakdown costs.
Certified Crowd Control Manager	\$50/hour	\$50/hour	Mandatory -- per the City of Naples. See Notes below.
Facility Coordinator	Contact Church Office	\$250	Opens and closes, monitors event for issues, assists renters as needed.
Audio Technician	Contact Church Office	\$150	Services include audio hook-up, DJ assistance, etc.
TOTAL FEE MOSS HALL		\$2,700	

- 1) Pricing is all inclusive, with the exception of Crowd Control Manager. Maximum capacity for wedding receptions is 300 guests.
- 2) A Moorings Presbyterian Church Approved caterer must be used. See caterer contact information below.
- 3) All events must end no later than 11:00 PM. Events extending beyond this time will be charged \$150 for every extra hour.
- 4) Alcohol is limited to wine and champagne only, and must be approved by MPC management. Alcohol must be served by an approved caterer only.
- 5) Pricing subject to change.
- 6) Per City of Naples, a Certified Crowd Control Manager (CCCM) must be present at all functions with 50+ persons in attendance, as follows:
50-250=1 CCCM, 250-500=2 CCCMs, Every 250 additional persons=1 additional CCCM. Group may use their own Certified members, if possible.
CCCM will be provided by Moorings Presbyterian Church if needed.
- 7) Moorings Presbyterian Church has the right to cancel any event and refund/return checks prior to an event if management feels the event is not consistent with the rules of the church.
- 8) Any event that does not follow the above rules and regulations will be canceled immediately by the Facility Coordinator. Facility Coordinator has the authority to shut down any event, at any time.

MPC Approved Caterers:

Wynn's Catering
1090 First Avenue South
Naples, FL 34102
Phone: (239)649-7272
Fax: (239)649-8221
Web: www.wynnsonline.com

Questions?
Call 213-5222 for more information.